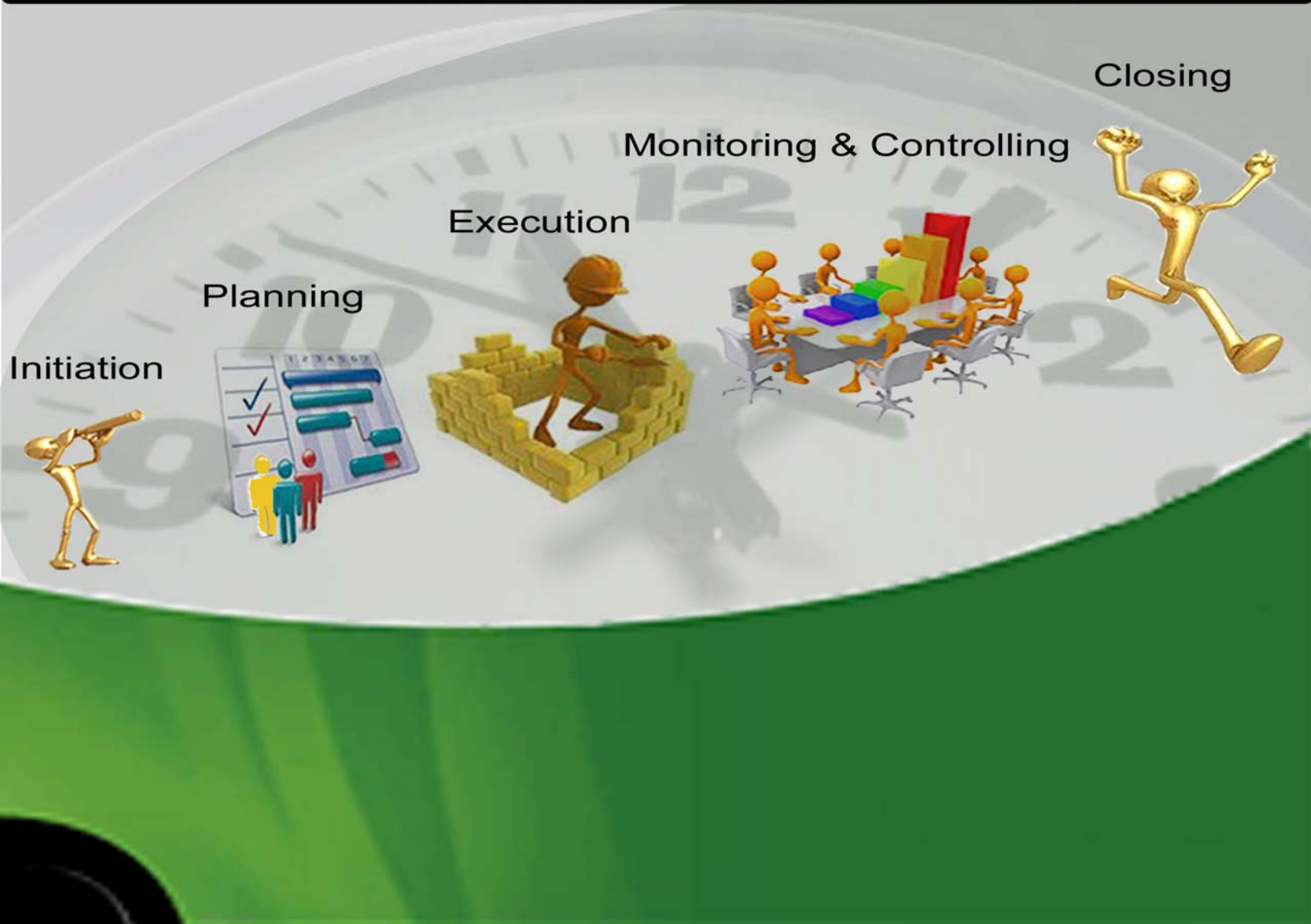


# PROJECT MANAGEMENT

## Offering



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## 1. About Workshop

This workshop is primarily based on Arts and Science of Project Management, unlike other traditional courses/workshops in Project Management; this workshop is based on practical examples of project management, communication and integration skills along with the standard knowledge of Project Management given by PMI in PMBOK. This workshop will help participants to address the current Problems and come up with a solution with options to implement and set a standard for future implementations

This workshop will guide participants to achieve world's most renowned ad prestigious certification, Project Management Professional [PMP] from PMI

### Top 10 Benefits of Workshop

1. **Differentiate** Project Management Framework, and Standards
2. **Compare** Project Management knowledge among other Providers
3. **Understand** Project Management Process Groups given by PMI
4. **Understand** Project Management Knowledge Areas given by PMI
5. **Practice** Requirement Gathering techniques and scoping
6. **Case Study** on Practical Project Planning
7. **Share** Lesson Learned and get feedback how to avoid in next Projects
8. **Mentoring** for individuals regarding Projects
9. **Practice** exam questions in a simulator with real exam environment
10. **Help** to fill online PMP Exam Application for Participants

## 2. About PMI

Project Management Institute (PMI®) was established in 1969 with six members. PMI® is the most respected and recognized management standards institute in the world.

Today PMI's membership surpasses 330,001 in over 150 countries. PMI is comprised of over 247 charter chapters and 30 Community of Practices (CoP).

The main goal of PMI is to provide standards to the project management world.

One of their significant accomplishments has been creating and publishing the project management standard document—

PMBOK® is a globally recognized standard text for managing projects in today's world.

### 2.1 PMI Achievements

- ❖ In **1984** PMI introduced the PMP Certification exam.
- ❖ In **1991** the PMBOK received American National Standards Institute certification.
- ❖ In **1999** PMI received the International Organization for Standardization
- ❖ (ISO) **9001** recognition for PMP certification

### 2.2 PMI Fact File

- ❖ Total Members **330,001**
- ❖ Chapter Memberships **177,300**
- ❖ Total PMPs **403,220**

### 3. What is PMBOK

Project Management Body of Knowledge (PMBOK®), is perhaps the most important and significant contribution of PMI® to the Project Management profession. PMBOK® is a globally recognized standards framework for managing and executing projects. PMI® continues to enhance and update the PMBOK® to ensure maintaining the most up-to date standards for managing projects in the global arena. The PMP® exam is based on the information contained in this book.



#### 3.1 PMBOK Processes

**Initiating Process** Recognizing that a project or phase should begin and committing to do so

**Planning Process** Devising and maintaining a workable scheme to accomplish the business need that the project was undertaken to address

**Executing Process** Coordinating people and other resources to carry out the plan

**Monitoring and Controlling Process** Ensuring that project objectives are met by monitoring and measuring progress and taking corrective action when necessary

**Closing Process** Formalizing acceptance of the project or phase and bringing it to an orderly end

#### 3.2 PMBOK Knowledge Areas

1. Integration management
2. Scope Management
3. Time Management
4. Cost Management
5. Quality Management
6. Human Resource Management
7. Communication Management
8. Risk Management
9. Procurement Management

## 4. Workshop Outline

### Project Management Introduction

- Project Management Needs
- Project Management Framework
- Project Process groups
- Project Management Knowledge Areas
- 

### Project Initiation

- Project Initiation requirements
- Company Culture & Environment Analysis
- Procedures and processes and Historical information
- Stake holder analysis
- Creation of Project charter
- Stakeholder Identification

### Project Planning

- Project Management plan
- Scope Management [ Requirements, Definition, WBS]
- Communication Management
- Time Management [ Activity list, network Diagram, Activity Resource Estimation]
- Cost Management [ Cost Estimation, Cost Budgeting]
- Time Management [ Activity Duration Estimation, Critical Path, Develop Schedule]
- Quality Management
- Project Planning Process Group

- Risk Management [ Risk Management planning, Risk Identification, Qualitative , Quantitative and Risk Response Planning]
- Plan Procurements

### Project Execution

- Team Acquiring
- Complete Project scope
- Requested Changes
- Information Distribution
- Team Management
- Quality Assurance
- Conflict Resolution & Team Management
- Conduct Procurement

### Project Monitoring & Controlling

- Scope Verification
- Integrated change control
- Scope Control
- Cost Control
- Schedule control
- Risk Controlling
- Performance reports
- Administer Procurements

### Project Closing

- Contract closing
- Formal Acceptance
- Indexing & Archiving Record
- Lesson Learned
- Handoff Project
- Release Resource

## 5. Workshop Agenda

Project Management with PMP Exam Preparation Workshop			
Day 1 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Workshop Introduction	Asad Ullah
03:15 PM	03:45 PM	Participants Introduction	Asad Ullah
03:45 PM	4: 45 PM	Project Management Definitions	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Life Cycles	Asad Ullah

Day 2 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 1 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 1 Test	Asad Ullah
03:45 PM	4: 45 PM	Organization Structures	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	5:30 PM	Project Initiation Process Group	Asad Ullah
5:30 PM	6:00 PM	Develop Project Charter	Asad Ullah

Day 3 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 2 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 2 Test	Asad Ullah
03:45 PM	4: 45 PM	Identify Stakeholders	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	5:30 PM	Project Planning Process Group	Asad Ullah
5:30 PM	6:00 PM	Collect Requirement	Asad Ullah

Day 4 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 3 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 3 Test	Asad Ullah
03:45 PM	4: 45 PM	Define Scope and Create WBS	Asad Ullah
4:45 PM	5:00 PM	<b>TEA BREAK</b>	
5:00 PM	5:30 PM	Define Activities	Asad Ullah
5:30 PM	6:00 PM	Sequence Activities	Asad Ullah

Day 5 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 4 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 4 Test	Asad Ullah
03:45 PM	4: 45 PM	Estimate HR & Develop HR Plan	Asad Ullah
4:45 PM	5:00 PM	<b>TEA BREAK</b>	
5:00 PM	5:30 PM	Estimate Duration	Asad Ullah
5:30 PM	6:00 PM	Estimate Cost	Asad Ullah

Day 6 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 5 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 5 Test	Asad Ullah
03:45 PM	4: 45 PM	Develop Project Schedule	Asad Ullah
4:45 PM	5:00 PM	<b>TEA BREAK</b>	
5:00 PM	5:30 PM	Determine Budget	Asad Ullah
5:30 PM	6:00 PM	Plan Communications	Asad Ullah

Day 7 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 6 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 6 Test	Asad Ullah
03:45 PM	4: 45 PM	Plan Quality	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Plan Procurements	Asad Ullah

Day 8 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 7 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 7 Test	Asad Ullah
03:45 PM	4: 45 PM	Develop Risk Management Plan & Risk Identification	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Qualitative & Quantitative Risk Analysis	Asad Ullah
6:00 PM	6:30 PM	Plan Risk Responses	Asad Ullah

Day 9 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 8 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 8 Test	Asad Ullah
03:45 PM	4: 45 PM	Project Execution & Controlling	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Producing & Accepting Deliverables	Asad Ullah

## Project Management Training Proposal

Day 10 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 9 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 9 Test	Asad Ullah
03:45 PM	4: 15 PM	Managing Change Requests	Asad Ullah
4: 15 PM	4:45 PM	Auditing Quality	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Work Performance Information	Asad Ullah

Day 11 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 10 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 10 Test	Asad Ullah
03:45 PM	4: 45 PM	Earned Value Management	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	6:00 PM	Manage Team and Audit Risks	Asad Ullah

Day 12 –			
Start	End	Session	Facilitator
03:00 PM	03:15 PM	Day 11 Summary	Asad Ullah
03:15 PM	03:45 PM	Day 11 Test	Asad Ullah
03:45 PM	4: 15 PM	Administer Procurements	Asad Ullah
4: 15 PM	4:45 PM	Project Closing Process Group	Asad Ullah
4:45 PM	5:00 PM	TEA BREAK	
5:00 PM	5:30 PM	Close Procurements	Asad Ullah
5:30 PM	6:00 PM	Close Project or Phase	Asad Ullah
6:00 PM	6:30	Closing Ceremony	Asad Ullah

### 6. About AUC Technologies

**AUC Technologies** is consulting, development, mentoring, and training company with experience in the various facets of industrial and non industrial environment. We are offering services in IT Solutions, Education Systems, Health Care, Information systems, Project & Program Management, Management Systems, and Project Management Office Deployment

Our **vision** is to become the strategic success partner of our clients

The mission of **AUC Technologies** is to help its stakeholder's

- To believe in success, and
- To become the market leader

**AUC Technologies** training department conducted more than 500 workshops, seminars, courses, and presentations for both commercial and non commercial activities. Our focus areas are .NET Technology, Advance Web technologies (i.e Share Point Portal Server), databases, Project Management, Program Management, creativity, Innovation, Leadership and business model generations

**AUC Technologies** is strategic partner with Microsoft Innovation Centre for the progress and development on innovation in Pakistani market

**AUC Technologies** trainers gave presentations in more than 25 universities in Pakistan in various Pakistani universities

#### 6.1 Our Training Clients

- Aga Khan University Hospital
- Axact
- Baghlaf Al Zafer Sharjah, UAE
- Computer Research Private Limited
- Fidelity Information Services
- Habib Bank AG Zurich
- Jaffer Brothers
- KalSoft (Pvt.) Ltd
- Microsoft Pakistan
- New Horizon Exploration and Production
- Pakistan Refinery Limited
- Pakistan Petroleum Limited
- Pak Qatar Family Takaful
- Pak Qatar General Takaful
- SUR Construction Addis Ababa, Ethiopia
- Telenor Pakistan

### 7. Project Management Trainer Profile

Asad Ullah Chaudhry is an entrepreneur, consultant and mentor with over 11 years of Professional experience, he is the founder and CEO of, AUC Technologies, beside this he is currently holding a position of VP-Membership in PMI Karachi Chapter, Regional Coordinator of PMO LIG, Consultant & corporate trainer of Jaffer Brothers, and Facilitator in Continuing Education Program of Sir Syed University & New Port Support Academy

Recently he completed the Program Management Office deployment of Inbox Business Technologies and Pakistan Army for eARMS Program

He has served as a PMO Head of Fidelity Information Services Pakistan for National Bank's Core Banking Program, consultant for Kalsoft for deploying Project Management Office and Professional Competence Program, consultant & trainer for Microsoft Pakistan for Imagine Cup and Web Tools Programs, Integration consultant for Emmaculate, Corporate trainer for Infotech Projects of Electronic Government Directorate, & Sui Northern Gas Private Limited

He holds the PMP, Certified SDI Trainer, Certified SCRUM Master, Project+, Early Achiever of MCSD.NET, IBM Web Sphere Portal, Object Oriented Analysis and Design with UML, SCJP, and SCWCD certifications

He was selected as Most Valuable Professional from Microsoft for his volunteer services in 2008

He recently received Masters in Leadership degree from PMI Leadership Institute for class 2010 Group 2 and selected for Portfolio standard review team member

### 8. Workshop Duration

Total Duration of PMP Exam Preparation Workshop in Sir Syed University is 36 Hours

### 9. Workshop Day & Timings

PMP Workshop will held on every Sunday for 3 hours from 3:00 PM to 6:00 PM

### 10. Workshop Fee

Workshop Fee is divided into two parts

- 1- Workshop Fee 8000/Participants will be directly payable to Sir Syed University
- 2- Workshop Material Cost is 2000/Participants will be payable to AUC Technologies

### 11. Contact Details

AUC Technologies – Training Department

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