

Project Management with MS Project 2010

“A Fool With A Tool Is Still A Fool.” Anonymous

Software tools can serve a useful purpose in helping us to manage in Project Planning, Execution, Monitoring & Controlling, and closing, but we need to be careful to keep them in their right place – as servants of project management process and not its master. This workshop will help you to become an effective tool player to get your work done.



You will Learn How to

- Set Microsoft Project 2010 Environment
- Create Project Templates
- Calculate Critical Path
- Set Baselines
- Enter Project Progress
- Calculate Variances

Dates : Sunday 31st July 2011

Timings: 9:00 AM – 5:00 PM

Fees: RS 4500 / Participant for workshop

Venue: Sheraton Hotel & Towers, Karachi

PDU: 7

Workshop Content

Fundamentals

MS Project Environment
Customizing MS Project 2010
Creating a standard template

Planning

Activity Listing and Sequencing
Duration and Cost Estimation
Critical Path and Baselines

Execution

Project Progress
Resource Calendars
Task Filters

Monitoring and Controlling

Variance Analysis
Earned Value Management
ReBaselining